

**PARENT SUPPORT GROUP AGENDA**  
**December 1, 2015**

**Call Meeting to Order:** 5:10

**In attendance:** Allesha Martinson, Jenny DeReis, Tennille Mohr, Megan Klitch, Carly Krebs, Michael Horianopoulos, Scott Roberts,

**Regrets:** Rebecca Gilbert, Lisa Chetwynd, Tony Royan, Kara Haack

**Review and approve minutes of November's meeting:** Tennille approve, Carly Second

**Additions to the Agenda**

- none

**Review Correspondence**

- none

**Treasurer's Report**

- **General:** \$5906.99
- **Gaming:** \$4885
- **Revenue since last meeting:**
  - **Panther lunch:** \$220
  - **Movie Night:** \$197
  - **Purdy's:** \$1,140.96

**Principal's Report**

Where have we been and Where are we going?

- Volleyball players brought home the first place trophy for both the girls and boys. As way of celebrating we had three non-uniform days last week, and displays were made of their pictures at the entrance of the school.
- Our Advent season has started and we have our first week of advent assembly on Monday.
- Christmas Concert planning is well underway and we will have the students picked up in the gym after the performance.
- Christmas Pageant for Christmas EVE mass is in preparation.
- Show Choir are preparing for different celebrations this month.
- Quiz Me is practicing for completion later in the new year.
- POPARD: is COMING (4 years of asking) to our school Friday December 4<sup>th</sup> and we are hosting ALL independent schools (25 people coming to the day workshop) for training and connecting with educators working with children who have Autism. Great for show casing our school and share our expertise with the community.
- Spirit day: December 18<sup>th</sup> RED and Green Day on last day of school
- Principal's request for Spring: Picnic Tables

**Teacher's Requests**

- Principal's request for Spring: Picnic Tables for \$600 (please reserve \$ for 4 unfinished tables, for students to finish).
  - Tennille cautions to ensure 'school grounds approved' and permanently put in (or take risk that they may walk)

- Megan asks about purchasing sun shade umbrellas too (PSG to revisit once tables purchased)
- Tennille approved \$600 expense. Jenny seconded.

## Old/Ongoing Business

### Christmas Lunch (Dec 11)

- Santa:
  - John Hodgson will be Santa again. Wants decent candy canes (for 160)
    - **Megan** will pick up/bring home
- Food Purchase/Prep:
  - **Jenny and Tennille**: will coordinate who's purchasing 4 turkeys – min 16lbs
    - Note we have one in freezer, one from Costco already
    - Costco gave us \$50 GC and a turkey
  - **Jenny**: will purchase potatoes (80lbs), vegetables (3 big bags), margarine (2 big tubs) and buns, including gluten free (170) from Costco
  - **Tennille**: will purchase gluten free buns
  - **Jenny**: (with help of **Scott**) to get turkeys, pans and plug in roaster to Ramada for cooking (contact person Gary or Wilma 563-0055)
    - Ramada will do turkeys, stuffing and gravy.
    - Ask about delivery timing and if they should arrive frozen or thawed.
  - **Jenny**: pick up turkey/stuffing/gravy from Ramada and bring to school.
- Supplies:
  - **Tennille**: will purchase cutlery, dishes, plates, napkins, beverages, candy canes
- Volunteers Day Of:
  - oversee the event
    - **Tennille** and **Jenny**
  - Bake rice krispie squares - in advance (6 volunteers to make approx 30 squares each)
    - **Laura Johnston**
    - **Carly** (x2)
    - **Scott** (x2)
    - **Megan**
    - **Tennille** (gluten free)
  - Pick up Santa
    - 11:20: **Megan** to pick up Santa and take him home afterwards
  - Peel potatoes: 9am (4 volunteers)
    - **Tennille, Jenny, Megan, Allesha**
  - Cooking 10:30am-11:30am (2 volunteers)
    - **Tennille, Jenny, Megan, Allesha**
  - Serving 11am - 12pm (6-8 volunteers)
    - **Tennille, Jenny, Allesha**
    - **Laura Johnston**
    - **Kerry**
    - **Megan** (unless need to take Santa home during)
    - Maybe **Scott**
    - Maybe **Karen** and **Jeanie** (Tennille to ask)
  - Clean up: 11am - 12pm (6-8 volunteers)
    - **Same** as above
  - Left overs to st vincent de paul
    - **Laura Johnston**

## FUNDRAISING

### Christmas Concert Baking (17<sup>th</sup>)

- **Carly** to provide coffee and hot chocolate (to sell)
- **Jenny** to put the call out for baking to come in any time

### Purdy's Chocolates update

- Purdy's: \$1,140.96
- Order ready for pick up Thursday, Dec 3 and 4th
- **Karen** and **Jeanie** will take care of

### Pointsetta's

- Order ready for pick up Thursday, Dec 3 and 4<sup>th</sup>

### Pizza/Veggie Fridays

- see spreadsheet below
- Receipts go to Laurie and she'll write a cheque day of

### Booster Juice:

- 104 orders this month. Delivered Dec 8

### Candles update – Lisa

- No update

### Chase the Ace – Scott

- Won't happen. Is illegal in BC

### Date of next meeting: Jan 5, 5:00pm

Pizza Days: Veg and Fruit Purchasing and Preparing									
	Megan Klitch	Carly Krebs	Michelle Kirouac	Jenny DeReis	Allesha Martins	Susan Castelli	Tennille Mohr	Gabby	needed
	purchase: veg for 43 water for 26								
December	4			prep		prep			
		purchase: fruit for 50 water for 27							
	7								
	8			prep			prep		
		purchase: veg for 37 water for 23							
	14				prep		prep		
	15								
	21	purchase - veg							
	22			prep			prep		
	28	purchase - veg							
January	29				prep	prep			
	11		purchase - veg						
	12			prep					
	18		purchase - fruit						
February	19					prep			
	3		purchase - veg						
	4						prep	prep	
	10		purchase - fruit						
	11						prep	prep	
March	31		purchase - veg						

**Notes for Purchasers:**

Get #'s from Laurie at the beginning of your month (she'll have them ready a few days after purchase orders are due). Purchase amount of veg/fruit accordingly (ie. a mini cucumber and handful of little tomatoes per child). Make sure you know if it's fruit day or veg day. Touch base with person from previous month to learn if ranch dressing, water, little paper cups needed. Purchase from Costco if possible (is cheapest). Friday morning (by 8:15), get key from Laurie, bring bins and food to fridge/kitchen by gym. Receipts go to Laurie and she'll write you a cheque day of.

**Notes for Prep Team:**

The Friday morning preparation takes anywhere from one to one and a half hours. Food will arrive by 8:15, so can be done by 9:30. The veggies need to be put into individual baggies for the kids. The baggies are then put into baskets for each class along with the correct number of water bottles. The elementary baskets are taken over to the office and the primary baskets are left in the kitchen.