

## ***General Meeting Minutes***

November 3, 2020

**Call to Order:** 6pm by Zoom

### **Attendance:**

Executive: Chair - Sarah Schleich, Vice Chair - Vacant, Treasurer - Sandra Parker, Secretary - Vacant

School Representatives: Principal - Bryan McLean, Teacher Rep. - Leo Durau, School Council - Michelle Kirouac (absent)

Parents: Scott Jewer, Tony Royan, Laurie Cook, Melissa Hotvedt, Jill Greenlees, Susan Rocha, Anonymous attendees: Robbie and #250-906-8565

### **Reports:**

- Treasurer's Report and Business:
  - Yearly Budget Overview provided
- Principal's Report: by Bryan
  - Read & Attached
- Hot Lunch Report: by Jill
  - See Old Business

### **Past Minutes:**

- **Motion to accept the October PSG Meeting Minutes as circulated by Jill Greenlees. Carried**

### **Old Business:**

- Teachers Request: N/A
- Vacancies / Roles / Responsibility:
  - We still require a minimum slate, we need a secretary at least.
  - Please consider helping on PSG.
  - Recruitment needed.
- Hot Lunches – revamp the reminder email for the parents
- Halloween Walkthrough – Really well received. Lots of good feedback. Minds blown. Kids absolutely excited and thrilled with walkthrough and treat bags.
- Tea Fundraiser - (Steeped Tea) Jill to get details, and arrange fundraiser
- Art Knaps Fundraiser – Patty – Spots are filling quickly.
  - Poinsettias deadline Nov 12th
  - We'll post on Facebook and Bryan will send out a paper order from school
  - November 25<sup>th</sup> Poinsettias Pick up and Build a Christmas Planter night

**New Business:**

- **Hot Lunches:**

1. **Motion to replace the Hot Lunch Bins with 8 new ones. Budget \$150. Moved by Jill and 2<sup>nd</sup> by Laurie. Carried**
  - Discussion – we will shop the sales to get the best deal
2. Reminders come out automatically and we can use Facebook.
3. Laurie likes to shop and is willing to help out
4. December Dates & Vendors to be discussed.
  - Booster – 15<sup>th</sup>
  - Dec 9<sup>th</sup> Cold Lunch - Subway
  - Pizza – 4th & (TBD- Dec 11<sup>th</sup>) Pizza flavours will alternate weeks, one flavour per week

- **Fundraisers**

1. See Old Business

- **Fundscript Volunteer - Tabled**

- **Christmas Dinner – Turkey Hot Lunch - Discussion:**

1. Cost share with school.
2. Ramada was willing to cook turkeys. Paper plates or containers. Serve to classroom. Laurie to ask Save On. Bryan will touch base with St Joseph's regarding cooking and serving protocols.
3. Entire school fed eat in separate classrooms. Possibly have K's and 1's in the gym.
4. Aim for Thursday December 17<sup>th</sup>.
5. We will explore options to have meals provided. Laurie will look into Boston Pizza Pasta lunch, Save-On \$8 one protein and 2 sides. Jill will check with vendors on alternatives such as Chinese or other

- **Food Safe:** Need volunteers to take course - Table

- **Executive Election:** Move to Table to December meeting.

- **Social Media:** Jenn Scott, will get in touch with Chris Murphy. Create groups for PSG etc, Instagram etc. Really increase communication and excitement for things.

- **Gala Raffle:**

1. Need a time frame that works in the New Year that doesn't conflict with the PSG Fundraisers.
2. Aim for Late Jan/February with end date for Spring Break

- **Teacher Appreciation Lunch:** Need to discuss logistics with Bryan

**Adjourned:** 7:16pm

**Next Meeting Date:** December 1st, 2020 6pm by Zoom